

## ASSESSMENT FINDINGS – FAR NORTH DISTRICT COUNCIL TS3-19

Non-conformity No.	Date raised	Details of non-conformity/ Reference/ Category	Information provided by agency to rectify non-conformance	Comment/closure and date
<b>NC1</b>	12/02/21	Overdue verifications, reports, expired verifications and no process in place.  The Food Act 2014 Schedule 4		Significant work has been undertaken by FNDC and the number of overdue verifications, reports, registrations and CARS has dramatically decreased due to the systems that are now in place.  <b>NC CLOSED SW 22/02/22</b>
<b>NC2</b>	12/02/21	There was some confusion over the use of the competence assessment form. The form as a template appears to be intended for use for on-site peer reviews of verifiers. However, a completed form for one verifier from the 24/12/2020 was a record of an assessment using a variety of techniques e.g. interview, report review, discussion.  The Food Regulations 110 (2) (e) & 110 (2) (d)		The Competency Assessment template was updated, and assessments were completed in December 2021 using the reviewed form.  <b>NC CLOSED SW 22/02/22</b>  <b>Refer Minor Nonconformity 2-TS3-19</b>
<b>NC3</b>	12/02/21	The recording of reasons for decisions on competency was not always completed.		The framework has been updated to include sector competencies and desktop review of competencies has

		The Food Regulations 110 (2) (e) & 110 (2) (d)		<p>been completed for the three verifiers.</p> <p><b>NC CLOSED SW 22/02/22</b></p> <p><b>Refer Minor Nonconformity 1-TS3-19</b></p>
<b>1-TS3-19</b>	22/02/22	<p>There are no details in the competency matrix and no evidence available to determine upon what basis competency for the various sectors is assessed and verified.</p> <p><b>Minor Nonconformity</b></p> <p><b>Food Regulations 2015-110 (2) (d-i) &amp; (g-i)</b></p>		
<b>2-TS3-19</b>	22/02/22	<p>No onsite peer reviews have been completed for the three verifiers since their initial external witness for approval.</p> <p><b>Minor Nonconformity</b></p> <p><b>Food Regulations 2015-110 (2) (m)</b></p>		